ST PETER'S
PREPARATORY SCHOOL

Second-Hand Uniform Sale Guide

Second-hand uniform sales take place throughout the school year and donations are always very welcome.

All donations may be handed into Reception at any time during term time and during the first week of the summer holidays.

Donations accompanied by a seller's form will be sold with 50% of the sale price going to the seller and 50% going to the PTA. If no seller form is included, it will be assumed that the uniform is being donated in full to the PTA.

Sale prices for uniform are marked on the sales form, please note this is the full sale price of which you will receive 50% upon sale of the item.

To complete the seller form, please fill in all details in the top section and then indicate how many of each item are being donated to the sale.

PTA uniform sales are run by a team of parent volunteers. If you would like to help with sorting, labelling, setting up or selling at the uniform sales, please contact your PTA year group representative.

Payments for sold uniform items will be made via bank transfer. Please ensure you include your bank account details on the seller form so that we are able to process payments efficiently and securely.

We Accept:

- All the items we sell are listed below
- Uniform must bear the current school logo to be included in the sale
- Uniform must be in good condition

We Do Not Sell:

- Plain grey or white socks
- Boys grey shorts or trousers
- Shirts or blouses
- Old style cotton house tops

Please Note:

All items donated to the PTA second-hand uniform sale are checked before being sold. Unfortunately, items that are not considered to be of a suitable quality or condition will not be put out for sale.

As this is a parent-run volunteer service, we do our very best to ensure all items are correctly sorted, labelled and payments processed accurately.

Any items that are not sold will be donated to charity.

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SELLER REGISTRATION FORM - SECOND HAND UNIFORM

Name:	
Name of Child/ren:	
Email Address:	
Date Items Received:	

Item	Quantity	Item	Quantity
Blazer		Sports holdall bag	
Green school coat		Girls Skort	
White logo polo shirt		Boys PE shorts	
School rucksack		Boys games shorts	
School tie		House t shirt	
Navy waterproof dungarees		Jogging bottoms	
School cap		Mid layer top	
Fleece winter hat		Striped games socks	
Fleece scarf		Storm jacket	
Fleece gloves		Navy swimming trunks	
Green jogging bottoms		Navy swimming costume	
Green sweatshirt		Swimming hat	
Girls pinafore dress		Cricket white trousers	
Girls skirt		Cricket white t shirt	
Summer dress		Cricket sleeveless jumper	
Cardigan		Cricket jumper	
Girls navy shorts		Fancy Dress Outfit	
Grey long socks		Shoes/Trainers	
Boys navy jumper		Ballet Uniform	
Boys navy sleeveless jumper		Martial Arts Uniform	

Payment Details

Name	
Name on Account:	
Sort Code:	
Account Number:	
Please indicate here if you would like the proceeds from all of your items to be donated in full to the PTA.	☐ **Yes** ☐ **No**

GDPR Statement

☐ I **do** consent to St Peter's PTA retaining my bank details on the PTA Barclays account payee list for future uniform sale payments.

☐ I **do not** consent to St Peter's PTA retaining my bank details on the PTA Barclays account payee list for future uniform sale payments.

I understand that by not allowing the PTA to retain my bank details on the Barclays account payee list that I will need to provide my bank details each time I sell uniform via the PTA.

Privacy Notice and Consent Information

By ticking the consent box above, you authorise St Peter's PTA to retain your bank account details on the PTA Barclays account payee list. This enables the PTA to make future payments relating to uniform sales without needing to request your bank details each time.

Access to the PTA bank account and associated payee list is restricted to the PTA Chair, Treasurer, and Uniform Manager only.

The payee list is reviewed annually at the end of each school year.

You may withdraw your consent at any time by emailing: stpetersptatreasurer@gmail.com

Withdrawal of consent will not affect any processing already carried out but will result in your bank details being removed from the PTA payee list as soon as reasonably practicable.

The PTA will only use your bank details for the purpose of making payments due to you and will handle your information in accordance with UK data protection legislation.

Signature	
Date	